

UKRAINE VISA APPLICATION CENTRE
Checklist for LONG TERM VISA (D-VISA) STUDY

Name: _____ **Contact:** _____

Passport No: _____ **E-mail Address:** _____

To apply for a short-term visa, the following documents shall be submitted. Please note that there will be instances where you will be required to submit both original and photocopies of documents which will be returned after a decision has been made on your application.

The boundaries of the Consular District are: Burundi, Malawi, Somalia, Union of Comoros Islands, Tanzania, Rwanda and Uganda. For other foreign nationals outside these districts, you are required to have a valid WORK OR RESIDENCE PERMIT valid for SIX MONTHS and above ENDORSED ON YOUR PASSPORT.

Required Documents	Original	Copy	Remarks(if document is missing or if the condition does not meet requirements)
Completed and signed online Visa Application Form. Visa Application Forms of minors shall be submitted with signature of a parent or legal guardian			
One Color passport size photograph – maximum 6 months old 35 mm x 45 mm			
Original valid passport that is valid for at least three months after the stated date of departure from Ukraine; have at least two blank pages and has a validity period of no longer than 10 years			
Valid Travel Health Insurance with coverage of 30,000 EUR covering emergency medical expenses, hospital treatment, repatriation for medical reasons or death. It must be valid in the whole Schengen area or worldwide . Insurance should cover a period of 95 days. Original plus copy			
Proof of applicant's financial sufficiency for the intended period of stay and return to the country or origin. An account statement has to be issued for the last 3 months, with an approximate settlement of USD 45 x(number of days of stay + 5 extra days) an original 3- month Current Bank Statement, stamped and signed by the Bank. If using company Statements certificates of Registration documents showing ownership.			

Payment slips for consular fee, unless otherwise stipulated. (VFS to advise on mode and amount of payment)			
Invitation letter from learning institution			
Letter of sponsorship incase student will be sponsored, which should include his/her physical address, telephone number and signature. • Copy of sponsor's I.d or passport copy which should be notarized. • Copy of the certifying advocate's license.			
In the case of a learner under the age of 18 years 1) An unabridged birth certificate 2) Proof of consent for the intended stay from both parents or, where applicable from the parent or legal guardian who has been issued with a court order granting full or specific parental responsibilities and rights or legal guardianship of the learner. 3) Passport or i.d copies of both parents or guardian.			
Flight booking			
Interviews will be conducted after submission of the visa application – Venue, time and date to be advised.			

Sign of Submission Officer

Applicant Signature

Date