Guidance for Required Documents
Temporary Visitor – Tourism

***Unless otherwise specified below, documents may be submitted in photocopies.**

Valid Passport (Original)

- Passport must be original with at least two blank pages.
- Passport must be with sufficient validity until the end of the intended period of stay in Japan.

Visa application form (Original) **Form available*

- The original application form must be submitted.
- All fields must be completed accurately and in full. If any item does not apply, please write 'N/A'.
- Typing is highly recommended instead of handwriting, except in the signature field. If the entries are unreadable, screening procedures can be significantly delayed and the visa may not be issued.The signature should correspond with the signature on the passport.
- Parent should sign for a minor applicant who cannot sign.
- Please refer to "Photo Specifications" for the photo to be attached to the application form. If a non-compliant photograph is attached, the applicant will be asked to resubmit it.

Proof of Residency in Nigeria ***Only for non-Nigerian nationals**

- Please submit a copy of your valid CERPAC card (front and back) or valid residence permit.

Flight Itinerary ***e.g. Itineraries issued by travel agents or on the internet.**

- You are not required to book or purchase flight tickets at the time of visa application. The Embassy of Japan is not responsible for any cancellation fees.
- Flight Itinerary must include 1) Flight number, 2) departure date and time from Nigeria, 3) arrival and departure date and time for transit, 4) arrival date and time in Japan, and 5) departure date and time from Japan.

Travel Itinerary in Japan **Form available*

- Itinerary should include arrival and departure dates, flight numbers and ports of entry/departure.
- The itinerary should include details of where you will be staying. If staying at a hotel, the name, address and phone number of the hotel should be included.
- The daily itinerary should be specified. If an activity continues on consecutive days, " same as above" is acceptable.
- You are not required to book accommodation at the time of visa application. The Embassy of Japan is not responsible for any cancellation fees.

Proof of Sufficient Funds

- In principle, the original document is required.
- If the traveler is responsible for his/her own travel costs, **bank statement (for the last 3 months)** is required. However, if bank statements alone do not show sufficient funds, other documents showing sufficient funds should also be submitted.
- If another person will be paying for your travel expenses, his/her bank statement is required.

Certificate of Employment (Original)

- The certificate should be on the organization's letterhead and include the date employment commenced, the current position and salary amount, and the name and position of the certifier.
- If you are a minor or a student and another person will be paying for your travel expenses, his/her Certificate of Employment is required.
- If you are self-employed, unemployed or retired, a letter of self-introduction is required.
- It is recommended that a valid Company Tax Clearance Certificate and Employer's Certificate of Incorporation be submitted at the time of visa application in support of the Employment Certificate. These documents may be requested in addition during the screening process.