



Slovakia Checklist For **Visiting Family and Friends Visa**

Sr. #	Documents Required	Yes	No
1	<p>Application form – <u>available online free of charge</u> One application form is duly completed and signed by applicant. <i>Note: For children under 18 years old, both parents must sign the application.</i></p>		
2	<p>Original Passport and Passport Copy Note: The passport and the ZAF resident permit must be valid at least 3 months longer than the intended date of return from Schengen States. The passport must contain the signature or the fingerprint of the holder. At least 2 consecutive blank pages must be available in passport. Passports issued more than 10 years ago will not be accepted.</p>		
3	<p>One recent passport photograph Note: (not older than 6 months); for men: without head cover. For photo specification please refer to our website https://www.vfsglobal.com/one-pager/slovakia/southafrica/english/index.html</p>		
4	<p>Employment Letter A letter from the employer stating monthly salary, commencement of employment, continuing employment after period of leave and duration of vacation position, designation and leave confirmation etc.</p> <ul style="list-style-type: none"> • If self-employed: a recent certification from the SA Companies and Intellectual Property Commission (CIPC). • If student: letter from institution/confirmation from school/college/ university in South Africa certifying the student status of the applicant. • No contracts of employment to be accepted. 		
5	<p>Private (family/friends) visit: copy of the biodata page of the passport or residence permit of the host and recently issued invitation letter from the host (must be notarized) - proof of (family) relationship.</p>		
6	<p>Personal bank account statement for the last 3 months – original/ digital and stamped from the bank. If being Sponsored – A signed sponsorship letter to be notarized ,copy of sponsor’s passport and 3 months bank statements are required.</p>		
7	<p>Overseas Medical Insurance copy - covering the territory of the Member States of the Schengen Agreement and with minimum coverage of EUR 30, 000 for medical expenses, repatriation and evacuation.</p>		
8	<p>Round trip flight reservation with name, dates and flight numbers specifying the dates of entry and exit from the territory of the Member States. If applicable: proof of Inter-Schengen travel (car rental/flights/train and/or bus tickets). Important: Do not buy the actual flight ticket before the visa has been issued.</p>		
9	<p>Minor : If the visa application for a minor child (under 18) who will be travelling without 1 or both of their parents or guardians? Then the following documents are required:</p> <ul style="list-style-type: none"> • A recent extract of the child’s birth certificate. • A consent form signed by the parents or guardians not travelling with the minor. • A signed valid travel document (such as a passport) of the parents or guardians not travelling with the child. • If 1 of the parents or guardians has a valid Schengen visa: a colour photocopy of the biographical data page of their passport and of their valid Schengen visa. The biographical data page contains the passport holder’s details and photo. • If 1 of the parents or guardians has passed away: a photocopy of the death certificate of the deceased parent or guardian. • If a guardian has been appointed: a photocopy of official proof of guardianship. • If there is a court order in place: a photocopy of permission from the court for the minor to travel. 		

Please note:

- **Applicants must appear in person.**
- **All documentation must be submitted in English or Slovak language.**
- **Only original documents will be accepted; additional photocopies may be required.**

Remarks:

VFS Officer Name

Applicants Signature

Date