



## TOURISM VISA (VISITING FAMILY OR FRIENDS) CHECKLIST

**The application must be submitted at least 15 days before the intended travel date. Failing to do so will result in the application to be returned.**

|    |                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | <input type="checkbox"/> | <a href="#">Application form</a> duly completed and signed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 2  | <input type="checkbox"/> | One passport size color photo, white background, maximum 6 months old ( <a href="#">see specifications</a> );                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3  | <input type="checkbox"/> | A valid passport (and a copy) satisfying the following criteria: <ul style="list-style-type: none"><li>○ its validity must be at least three months longer than the visa requested;</li><li>○ it must contain at least two blank pages;</li><li>○ it must have been issued within the previous 10 years;</li><li>○ it must hold a valid UAE visa.</li></ul> Damaged passports will not be accepted.                                                                                                                                                                                       |
| 4  | <input type="checkbox"/> | Copy of UAE Residence Visa valid at least 90 days from the intended return date.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 5  | <input type="checkbox"/> | Previous Schengen, USA, or UK visa copy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 6  | <input type="checkbox"/> | No Objection Certificate from local sponsor/employer mentioning: <ul style="list-style-type: none"><li>○ Name and designation of the applicant;</li><li>○ Start of employment date;</li><li>○ Applicant's monthly salary;</li><li>○ No objection to travel to Italy;</li><li>○ Duration of leave and exact date of resuming of duty;</li><li>○ Name and designation of the managerial signatory;</li><li>○ Direct phone number and e-mail of the signatory;</li><li>○ Provide copy of passport and UAE visa of the signatory.</li></ul>                                                   |
| 7  | <input type="checkbox"/> | Employment Labor Contract / agreement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 8  | <input type="checkbox"/> | Copy of a valid trade license.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 9  | <input type="checkbox"/> | Verifiable evidence of sufficient means of subsistence during intended stay: <ul style="list-style-type: none"><li>○ Last 3 months pay slips;</li><li>○ Last 3 months bank statements (foreign bank accounts will not be considered);</li><li>○ Last 3 months credit card statements;</li><li>○ Any other document that might help evaluate your financial situation in the UAE (i.e. other bank accounts, personal properties, investments, etc...).</li></ul> <b>Bank Statement should be on a bank letterhead. Photocopies or online statements must bear the original bank stamp.</b> |
| 10 | <input type="checkbox"/> | An international medical insurance covering the entire stay with a minimum of 30.000 € coverage and full and unlimited coverage for hospitalization. Emergency repatriation flight as well as repatriation of mortal remains must be included. Detailed table of benefit must be provided.                                                                                                                                                                                                                                                                                                |
| 11 | <input type="checkbox"/> | <a href="#">Letter of invitation</a> from the Italian friend/partner or family member. The invitee must be legally resident and present in Italy and must accommodate the applicant in his own private accommodation. Proof of lease/ownership                                                                                                                                                                                                                                                                                                                                            |
| 12 | <input type="checkbox"/> | Confirmed flight reservation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 13 | <input type="checkbox"/> | If the applicant is a minor: <ul style="list-style-type: none"><li>○ A copy of both parents' (or legal guardians) passports;</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                    |



Consulate General of Italy  
Dubai

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- N.O.C.: Consent letter mentioning purpose of the trip, destination, exact dates. Letter must be signed by both parents/legal guardians directly at our Visa Application Center. If one of the parents is abroad, he/she will be asked by the Consulate to contact the nearest Italian Consulate/Embassy in order to sign the consent letter in front of an officer;
- Birth certificate: No birth certificate is required if the full name of both parents/legal guardians are mentioned (in English) in the applicant's passport; If not, an original or certified copy of the birth certificate (translated in Italian or English), duly legalized by the Italian Embassy/Consulate in the Country where the document has been issued, must be provided;
- Divorced parents: Original/legalized copy of the divorce sentence with clear mention of full custody (translated in Italian or English);

Originals and/or certified copies will be returned if a copy is provided.

I understand that an application without a complete set of documents may result in the refusal of my visa application. The submission of a complete file does not guarantee the issuance of a visa. The passport will not be returned until the final decision on the visa is adopted. The Consulate General reserves the right to ask for a Personal Interview or any additional documents.

I also declare that I have read the information on the protection of personal data concerning the issue of visas pursuant to the General Data Protection Regulation (EU) 2016/679 available on the website <https://vistoperitalia.esteri.it>.

| Date | Signature |
|------|-----------|
|      |           |

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