

Internal use  
only**Important information for completing this form:**

- The Account Holder(s) and Third Party applicant(s) should **fully complete** this form using **black ink** and **block capitals**.
- The Account Holder(s) should complete sections 1, 3, 4 and 7 of this form. Third Party applicant(s) should complete sections 2, 4, 5 and 6 of this form.
- Where the Account Holder is unable to complete this Agreement and a Power of Attorney has been provided only the Third Party applicant(s) should complete sections 1-6.
- Incomplete applications will not be accepted.
- **Please refer to the documentation and certification requirements section on page 7 to ensure you have all the information required to complete the application.**

**Privacy Statement**

We are committed to protecting your privacy and handling your data in an open and transparent manner. For the purposes of this Privacy Statement, the following definitions apply:

"Cynergy Bank Group" means Cynergy Bank plc and its group entities;

"Bank of Cyprus Group" means Bank of Cyprus Public Company Limited and its group entities.

Please read the statement below to understand how we collect, process and store your personal information:

- We collect the information within this form for the purpose of processing your application
- We collect information from all applicants in the case of joint or business applications
- We carry out credit checks and identity checks when you apply for services for you or your business and we will share your personal information with Credit Reference Agencies to help us with this
- We will continue to share your personal data with Credit Reference Agencies as long as you are a customer
- When we ask Credit Reference Agencies about you or your business, they will note it on your file
- You can find out more about Credit Reference Agencies on their website as listed in our Privacy Policy
- We will share your personal information with Fraud Prevention Agencies who will use it to prevent fraud and money-laundering and to verify your identity. If fraud is detected, you could be refused certain services, finance, or employment. Further details of how your information will be used by us and these fraud prevention agencies, and your data protection rights, can be found in our Privacy Policy
- We process personal data in order to perform banking transactions and offer financial services based on contracts with our customer but also to complete our acceptance procedure so as to enter into a contract with prospective customers
- We process personal data to comply with our legal obligations and statutory requirements
- We process personal data so as to safeguard the legitimate interests pursued by us or a third party.
- We process personal data if you have given us your specific consent for processing (for instance, consent to be contacted for marketing or promotional activity)
- In the course of performing our obligations your personal data may be provided to various departments within the Bank but also within the Cynergy Bank Group; and the Bank of Cyprus Group where we have a contractual requirement to do so following our separation from the Bank of Cyprus Group. We may also share your data with various other recipients so that we may perform our obligations, including service providers, suppliers, regulatory and public authorities. More information can be found in our Privacy Policy
- We will keep your personal data for as long as we have a business relationship with you as an individual. Once this relationship has ended we generally keep your data for up to ten (10) years but please see our Privacy Policy for more details. We keep prospective customer data for twelve (12) months from the date of notification of rejection
- You have a number of rights including, the right to receive access, the right to request correction, the right to request erasure and the right to object to processing of your personal data

The Privacy Policy is available on our website at [www.cynergybank.co.uk/privacy-policy/](http://www.cynergybank.co.uk/privacy-policy/) and we will provide you with a full copy in response to your application for products and services.

Please tick this box to confirm all applicants have read the Cynergy Bank privacy statement above.

**1a. Parties involved**

Cynergy Bank plc "We/Our/Us"

Account Holder(s)

**1b. Type of agreement** Third Party Agreement only Third Party Agreement with Power of Attorney**2a. Third Party 1****About you**Title Mr  Mrs  Miss  Other 

Forename(s)

Surname

Date of birth DD / MM / YYYY

Mother's maiden name

Passport number

(or Identity card number, EU Nationals except UK)

Expiry date DD / MM / YYYY

Country of issue

Town of birth

Country of birth

**Permanent residence address**Property number 

Street name

Town

County

Postcode **Previous residence** (if changed in last 3 years)Property number 

Street name

Town

County

Postcode **Residential status** Home owner  Living with parents  TenantOther **Contact information**

(Please provide a mobile number and at least one other number where possible)

Mobile number Home telephone Work telephone Email address **Employment information** Employed  Self-employedOccupation Activities/trading sector of employer/business: Name of employer/business Address of employer/business Postcode **Marketing Preferences**

Cynergy Bank would like to keep you informed about our latest offers, products and services that we believe may be of interest to you. If you are happy to receive this information please tick how you wish to receive it. You can tick more than one box, as not all promotions will be available through each channel. We can only ever contact you with details of new offers and products if you have provided your consent. We will not share your information with third parties.

 All  Email  Telephone  Post  Text

If, at any time, you want to update or amend your marketing preferences please contact Customer Service by phone on 0345 850 5555 (+44 20 3375 6422 from outside the UK) or secure message on Online Banking. Calls will be recorded for monitoring and training.

**Tax information**Are you a US person\*  Yes  No

\*See Guidance notes on page 7

Jurisdiction(s) in which you are resident for tax purposes

Primary jurisdiction Additional jurisdiction Additional jurisdiction 

Please specify ALL jurisdictions in which you are resident for the purposes of income tax. If you have more than one jurisdiction of tax residency please list each one.

Reason(s) for not being able to provide TIN(s) 

National Insurance/Tax Identification Number (TIN)

TIN TIN TIN 

**TIN:** This is the tax identification number or equivalent that your country of residence for tax purposes has issued you. This would include, for example, a National Insurance Number.

**2b. Third Party 2****About you**Title Mr  Mrs  Miss  Other Forename(s) Surname Date of birth  DD /  MM /  YY  YY Mother's maiden name Passport number 

(or Identity card number, EU Nationals except UK)

Expiry date  DD /  MM /  YY  YY Country of issue Town of birth Country of birth **Permanent residence address**Property number    Street name Town County Postcode      **Previous residence** (if changed in last 3 years)Property number    Street name Town County Postcode      **Tax information**Are you a US person\*  Yes  No

\*See Guidance notes on page 7

Jurisdiction(s) in which you are resident for tax purposes

Primary jurisdiction Additional jurisdiction Additional jurisdiction 

Please specify ALL jurisdictions in which you are resident for the purposes of income tax. If you have more than one jurisdiction of tax residency please list each one.

Reason(s) for not being able to provide TIN(s) **Residential status** Home owner  Living with parents  TenantOther **Contact information**

(Please provide a mobile number and at least one other number where possible)

Mobile number Home telephone Work telephone Email address **Employment information** Employed  Self-employedOccupation 

Activities/trading sector of employer/business:

Name of employer/business Address of employer/business Postcode      **Marketing Preferences**

Cynergy Bank would like to keep you informed about our latest offers, products and services that we believe may be of interest to you. If you are happy to receive this information please tick how you wish to receive it. You can tick more than one box, as not all promotions will be available through each channel. We can only ever contact you with details of new offers and products if you have provided your consent. We will not share your information with third parties.

 All  Email  Telephone  Post  Text

If, at any time, you want to update or amend your marketing preferences please contact Customer Service by phone on 0345 850 5555 (+44 20 3375 6422 from outside the UK) or secure message on Online Banking. Calls will be recorded for monitoring and training.

### 3a. Account details

Please list all the Accounts held by Account Holder(s) for where this Third Party Agreement will apply (the Accounts). The first six digits of the account numbers must be the same.

Account name													
Account type							Account number						
Account type							Account number						
Account type							Account number						
Account type							Account number						
Account type							Account number						
Account type							Account number						

### 3b. Third party(ies) authority

Until such time as:

- any of the Account Holder(s) give us notice in writing; or
- any Power of Attorney lapses (whichever applies)

A Third Party is authorised to operate the Account(s), as if that person were the Account Holder.

The following are examples of the type of transactions a Third Party can carry out under this mandate (if applicable to the Accounts):

- issue cheques on the Accounts;
- make payments and other withdrawals;
- set up direct debits or standing orders;
- obtain details about the account holder(s)' Accounts;
- access and use of online banking including making payments.

Third Parties without Power of Attorney or Court of Protection authority cannot provide instructions to close an account.

### 4. Signing instructions

Please list the names of Account Holder(s) and Third Party(ies) who will be authorised to sign on the Account(s) listed in section 3a and arrange for them to provide a specimen signature in the appropriate box.

Print name	Specimen signature	Date
		DD / MM / YYYY
		DD / MM / YYYY
		DD / MM / YYYY
		DD / MM / YYYY

We will use the signature(s) above as specimen(s) to authenticate your signed instructions.

Signing instructions for authorised signatories (please tick one box)

- Any one of the above   
  Any two of the above   
  All of the above

If you do not tick a box regarding signing instructions, we will accept instructions from any one of the above.

## 5. Online Banking

If you would like to register for Online Banking for the Account(s) listed in section 3a, please tick accordingly:

Third Party 1

Third Party 2

If you already have access to Online Banking, please give us the **first four characters** of your User ID.

User ID 1

User ID 2

## 6. Declaration by the Third Party(ies)

By signing below you are applying to Cynergy Bank plc ("we/our/us") for banking services, you:

- i) confirm that you are 18 years of age or over;
- ii) confirm and certify that all details you have supplied are true and complete;
- iii) authorise us to make enquiries about you including enquiries at credit reference and fraud prevention agencies;
- iv) acknowledge that credit reference agencies record searches undertaken and all information they record can be used by other lenders to assess applications from you and members of your households;
- v) authorise us to disclose to credit reference and fraud prevention agencies details we hold about you;
- vi) acknowledge that if false or inaccurate information is provided and fraud is identified, details will be passed to fraud prevention agencies to prevent fraud and money laundering. Examples of how fraud prevention agencies may use this information can be obtained from the Privacy policy section of our website at [cynergybank.co.uk](http://cynergybank.co.uk);
- vii) agree to inform us within 30 days of any changes in the information provided, including any change in circumstances that would affect your tax residency;
- viii) confirm that we are authorised to act on instructions given by the individual(s) listed in section 4;
- ix) agree we can share your account details with the relevant tax authorities in accordance with statutory requirements;
- x) confirm that you have authority to act on behalf of the Account Holder and either: you were appointed by the Account Holder and the Account Holder still has capacity; you were appointed by the Account Holder under an enduring power of attorney and your appointment has since been registered with the Court of Protection; or you have been appointed under a lasting power of attorney and your appointment has been registered with the Office of the Public Guardian;
- xi) confirm that the terms of your appointment enable you to do all of the acts set out in section 3b. in respect of the Accounts and where two or more Attorneys have been appointed to act on behalf of the Account Holder you have been appointed on the basis that you can operate the Accounts on an individual basis;
- xii) confirm that you will inform us and not operate the Accounts if the power of attorney under which you have been appointed has been revoked or if you are appointed under an unregistered lasting power of attorney and the Account Holder ceases to have mental capacity to operate the Accounts;
- xiii) confirm that, if the Account Holder still has capacity, they are aware that you are registering a power of attorney with us and in doing so they have accepted that they will not be able to receive correspondence about the Accounts.
- xiv) acknowledge that all Third Party(ies) have read and accept the current version of the Conditions for the Account(s) listed in section 3a. and all the FSCS Information Sheet and Exclusions List. Please retain a copy of these documents for your records.

Signature of Third Party(ies)

Print name

Date

/  /

/  /

## 7. Declaration by the Account Holder(s)

By signing below you (Account Holder(s)) must sign unless they are unable to sign and a valid Power of Attorney has been provided, in which case, the Attorney(s) should sign on behalf of the Account Holder(s)):

- i) acknowledge that you will be responsible for all transactions carried out on your Account by the Third Party(ies) and that you will be responsible for repaying all borrowings, interest and any charges incurred on the Account(s) by the Third Party(ies);
- ii) agree that you will not claim against or seek reimbursement from us in respect of any transactions carried out by the Third Party(ies) or any instructions we act upon from the Third Party(ies);
- iii) agree to indemnify us and keep us indemnified against any claims made against us by anyone else in respect of instructions from the Third Party(ies) regarding your Account(s) which we act upon or refuse to act upon;
- iv) acknowledge that we are not obliged to accept the authority of any Third Party, and that the operation of the Account(s) under this Third Party agreement is entirely at our discretion;
- v) acknowledge that you are required to check your bank statements regularly and must inform us if any transactions appear to be wrong;
- vi) agree that the signing instructions in this Third Party Agreement replace any existing signing instructions you have given us.
- vii) confirm that we are authorised to act on instructions given by those listed in section 4.

Signature of Account Holder(s)/Attorney(s)

Print name

Date

## Documentation and certification

### Documentation for Third Party(ies)

UK residents:

- We will make electronic enquiries to verify the details for each individual who is part of the application.
- We may also require some or all of the documentation listed below before opening the account. We will contact you to advise if these or any other supporting documents are required.

International residents:

We will require the following documentation from each individual who is part of the application:

- **Photo identification** eg passport or photo card driving licence issued by an EU state.
- **Proof of permanent residence address dated within the last 6 months** eg utility bill or UK or EU bank statement. PO Box addresses are not acceptable. Mobile phone bills and printed online statements are not acceptable.

### Certification Requirements

Documentation supporting the application must be the original(s) or copies certified as true copies of the original(s) by a UK or EU bank, a UK or EU accountant, a UK or EU solicitor or UK post office. For applicants residing outside the EU, we will accept documents certified by an equivalent professional. All documentation and certification submitted must be in English.

The professional certifying the documents must be clearly identifiable and thus all relevant official stamps must be used, ie name of individual certifying, professional registration reference (if applicable), company name, address, email address, business telephone number and date.

## Guidance notes

The guidance notes explain some of the terms used in this form. For the avoidance of doubt, the guidance notes are for reference purposes only and do not constitute tax advice. If you require further guidance then you should seek professional assistance or contact HMRC.

### Tax Residency

**TIN unavailable:** Please provide the reason(s) why you cannot provide a TIN you have been issued or confirm if your country of residence does not provide such numbers.

**US person:** A US Person for the purpose of the Foreign Account Tax Compliance provisions (commonly known as FATCA) includes US citizens (even if residing outside the USA) or resident individuals - please confirm whether this applies to you. A resident individual could include, but is not limited to, Green Card holders and individuals that meet relevant substantial presence tests. If you require guidance on the substantial presence test please visit the HMRC website or seek professional assistance. We may contact you, now or in the future, for additional information if you are a US person.