

MOVING YOUR HOME

Planning on moving your home? Below are the recommended steps to ensure your home is moved without any issues along with information you will need to provide to Vanderbilt Mortgage prior to the move. Vanderbilt's toll free number is 1-800-970-7250.

- What is the new proposed address? Are you moving the home to a land leased community or private property? Please provide Vanderbilt Mortgage with the new proposed home address and the name and phone number of the new landowner. Vanderbilt will need this to document your account. _____

- Who will move the home? Be sure to research moving companies to ensure they have a current business license and current insurance coverage that would cover any damage to the home during transport. _____

- Notify your Insurance Company. Be sure to notify your insurance company that the home is going to be moved. Most homeowner's policies will not cover damage to the home during transport, but the company may offer additional protection if notified prior to the move. You may also want to check to see what your new insurance premiums will be in the new location. If the insurance premium is higher, it will affect the amount of your house payment since Escrow is used to pay insurance and property taxes.
- Moving Permit. If a moving permit is required, be sure to communicate with the moving company to get that permit prior to moving the home.
- Moving to another State. If you are moving the home to a different state, the home will need to be retitled to reflect the new state. You are responsible for any fees required by the county to retitle the home.
- Notify Vanderbilt Mortgage of the move. Once your move is complete, please contact Vanderbilt Mortgage to ensure that we have the new mailing address and so we know the home has been moved successfully.
- Notify your Insurance Company. Once the move is complete you should notify your insurance company to advise of the change to ensure your homeowner's policy reflects the correct information and coverage.
- Property Taxes. If you move your home to a different taxing authority, you should notify both the previous and new taxing authority. Also, you will need to notify the Vanderbilt Mortgage Property Tax and Insurance Tracking Department that the move has occurred since we pay your property taxes out of your Escrow account. They can be notified by sending an email to taxescc@claytonhomes.com.

