

Return the completed form to:
plant-requests@plantandfood.co.nz
to register your request



Plant Materials Request Form

Requestor details

| | |
|---------------|--|
| Name | |
| Organisation | |
| Email address | |
| Phone number | |

User details (if different to requestor)

| | |
|---------------|--|
| Name | |
| Organisation | |
| Email address | |
| Phone number | |

Delivery instructions

| | |
|--------------|--|
| Contact name | |
| Address | |
| Phone number | |

Crop/species requested (one crop/species per request form)

- Kiwifruit
- Hops
- Oats
- Other _____

What are you requesting? (tick all that apply)

- Information about germplasm
- Propagatable material (e.g. seed, budwood, cuttings, whole plants)
- Other plant material, not for propagation (e.g. fresh/frozen fruit, leaves, flowers, immature fruit)

Description of the information or material requested

e.g. list of available accessions; the varieties or plant types requested; preferred format of propagatable material; description of plant material. Include any special requirements, such as timing.

Proposed use (tick all that apply)

- Plant breeding
- Research
- Hold in publicly available collection
- Make available to others (non-profit)
- Make available to others (for profit)
- Commercial production
- Grow in home garden or lifestyle block
- Other (provide details) _____

Details of intended use of the information or material requested (optional)

You can attach or include links to supporting information such as the website for your organisation and/or press releases on activity that the plant material will contribute to. This information may be used i) to assist us to prioritise requests; ii) to help us to understand how others value the collections that we manage and/or advocate for them; iii) in our reporting to MBIE or other government agencies. Please provide details of any information that you wish to remain confidential and the reasons therefore (e.g. commercial sensitivity).

Any other comments? (Optional)

Please note that submission of this request form indicates your acceptance of the conditions in the Privacy Statement below.

For PFR use only

| | |
|---|--|
| Date request made | |
| Acknowledgement of request sent (date and name) | |

Privacy Statement

Within this Plant Materials Request Form, we collect personal information from you, including information about your:

- name
- organisation
- contact information
- contact details
- interactions with us such as the plant material you have requested and its proposed use
- billing or purchase information

We collect the above personal information to:

1. assist us in preparing the Plant Supply Agreement that must be signed before we supply plant materials to the Requestor, and in preparing the plant materials requested
2. assist us in prioritising the request in line with our core purpose (being to enhance the value and productivity of New Zealand's horticultural, arable, food and related industries to contribute to economic growth and the environment and social prosperity of New Zealand)
3. provide insights that will allow us to improve the way we manage our collection including our ability to advocate for funding for them
4. provide government funders with data that they require from us as part of our annual and ad hoc reporting on the Nationally Significant Collections, and
5. contribute to the public record of plant material supplied by us, and of how we manage the Nationally Significant Collections that we are the custodian for.

We may publish information that you have supplied in reports to government agencies or in other fora for the purposes of describing how we manage the collections, and/or demonstrating the value of the collections and advocating for them. Where reasonably practicable we shall attempt to keep such details in an anonymous form. The name of the Requestor and the User and the relevant organisation(s) will be provided only if specifically requested by a NZ government agency, in which case we will endeavour to notify you and to request that it is held in confidence. Other information relating to the request will be confidential to Plant & Food Research and those within Plant & Food Research who manage the request.

If you choose not to enter all the requested details we may be unable to provide the requested material.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us at info@plantandfood.co.nz, or 006499257000, or Private Bag 92169, Auckland 1142, New Zealand.

Submission of this request form indicates your acceptance of these conditions.