

# VAT Declaration to Opus Energy Limited

## regarding premises for full or partial qualifying use

Print out, complete then sign the declaration before sending it back to [contactus@opusenergy.com](mailto:contactus@opusenergy.com)

### Account reference number

*You can find this on your invoice.*

### Business/Company/Organisation name

### Premises address

### Premises postcode

### Meter Serial Number

*The MSN is a mix of letters and numbers that you can find on your invoice.*

### Registered office address

*If different from premises address above*

### Registered office postcode

**If you have more than one Meter Serial Number that qualifies for VAT reduction, you'll need to complete a separate form for each one.**

### VAT Number / Charity Registration Number

*Number (if applicable)*

Percentage of supply you claim qualifying use on  %

*Please give an exact percentage and only complete if you have a shared supply. If the percentage for qualifying use changes, you must complete a new declaration form and submit it to Opus Energy Limited.*

### Description of claim *(Please tick as applicable)*

Domestic use

Charitable non-business

Other - Please give reason below

### Date from which we should apply VAT reduction

*We can back-date it for up to 4 years.*

### Authorised signatory

Full name

Job title

Signature

Date

### Declaration

I am authorised to sign this declaration. I certify that the information given above is correct and complete. I confirm that I have read and understood the guidance from HMRC concerning qualifying use. I agree to notify Opus Energy Limited if there is any change to these circumstances (including the qualifying use). I understand that any incorrect information given may make me liable to a financial penalty under the terms of VAT Act 1994 (and subsequent amendments).

