

Notification of temporary assignment of apartment to another person

Instructions, responsibilities and liabilities

As a SATO lessee you may assign your apartment for the use of another person for a maximum of two years if you will reside in another locality due to work, study, health condition or other corresponding reason and SATO has no reasonable grounds for objecting to the assignment.

You must notify SATO in writing about the temporary assignment no later than one month before the start date of the assignment. SATO has the right to request for further clarifications about the reasons for the temporary assignment. Also remember that you are obliged to notify us of your new temporary postal address.

Even though you have assigned your apartment fully or in part for use by another person, you will still remain responsible and liable to your lessor company for all rent and other payments as well as the lessee's obligations and any loss or damage. You will also be liable for any loss or damage that the person to whom the use of the apartment has been assigned fully or in part is liable to compensate for to the lessor.

The person to whom the use of the apartment has been assigned will be liable to SATO for any loss or damage they would be liable to compensate for if the lessor had rented the apartment or its part to them.

The tenant is responsible for ensuring that they have the right to provide the lessor with the personal data of the person temporarily moving into the apartment, and that the person temporarily moving into the apartment has had the opportunity to obtain information about the processing of personal data in SATO.

Details of the tenant(s) assigning the apartment (main tenants)

Name	Daytime Phone
Name	Daytime Phone
Street Address	Postal Code and City

Main tenant's/tenants' temporary address in another locality

Street Address	Postal Code and City
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Reason for temporary assignment (reason for residence in another locality)

Details of person(s) moving temporarily into the apartment

Name	Daytime Phone
Street Address	Postal Code and City
Name	Daytime Phone
Street Address	Postal Code and City

Dates of temporary assignment

Assignment for temporary use starts (dd.mm.yyyy)	Temporary use ends (dd.mm.yyyy)
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Signature(s) of main tenant(s)

I have read the rules of the temporary assignment of the apartment (at the top of the page) and I am aware of the fact that I will remain responsible and liable for all of the lessee's obligations, responsibilities and liabilities to my lessor in accordance with the lease agreement signed by me throughout the period of temporary assignment.

Main tenant's signature and name in print

Place and date	Signature
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Other main tenant's signature and name in print

Place and date	Signature
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Submit this notification to the following address no later than one month before the start date of the temporary assignment: asiakaspalvelu@sato.fi or SATO Oyj / kiinteistöassistentti, PL 401, 00601 Helsinki.