

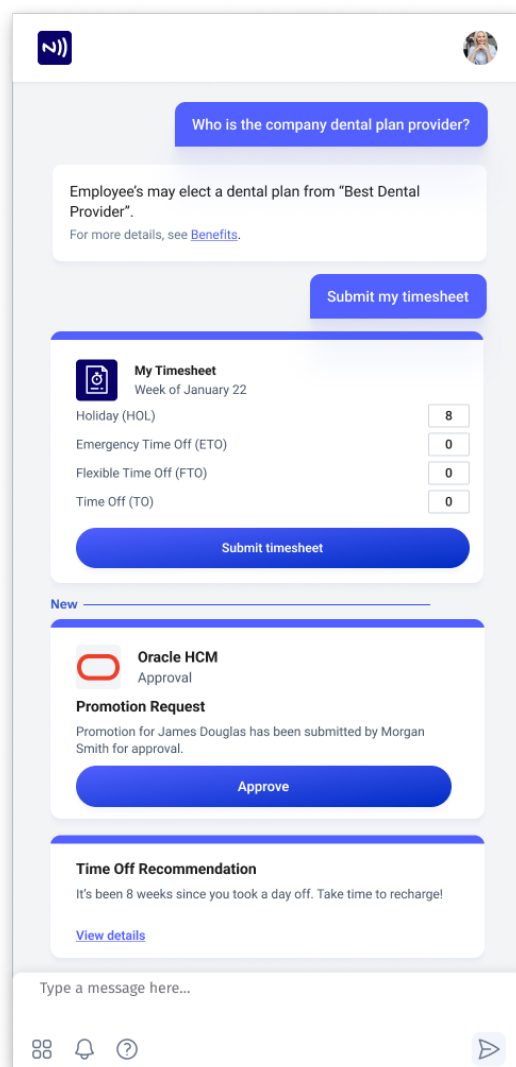
Workgrid for Human Resources



Today's workforce faces a peculiar dilemma. Employees are spending an unnecessary amount of effort using technology to get their jobs done.

- **73% of managers** said tech gets in the way of employee productivity
- **74% of managers** can't process approvals in just one day
- **96% of people** said they experience digital friction

Empower your workforce with a streamlined digital work experience to help employees engage effectively with HR technology so they can spend more time on meaningful work that drives fulfillment.



The screenshot displays a mobile application interface with a chat-like layout. At the top, there's a navigation bar with a logo and a user profile icon. The main content area is divided into several sections:

- Chat Message:** A blue bubble asks "Who is the company dental plan provider?". Below it, a white card provides an answer: "Employee's may elect a dental plan from 'Best Dental Provider'." and a link to "Benefits".
- Action Button:** A blue button labeled "Submit my timesheet".
- My Timesheet:** A section titled "My Timesheet" for the "Week of January 22". It lists categories with corresponding values: Holiday (HOL) 8, Emergency Time Off (ETO) 0, Flexible Time Off (FTO) 0, and Time Off (TO) 0. A "Submit timesheet" button is at the bottom.
- New Section:** A section titled "New" with a blue header.
- Oracle HCM Approval:** A card for "Oracle HCM Approval" showing a "Promotion Request" for James Douglas, submitted by Morgan Smith. An "Approve" button is at the bottom.
- Time Off Recommendation:** A card stating "It's been 8 weeks since you took a day off. Take time to recharge!" with a "View details" link.
- Input Field:** A text input field with the placeholder "Type a message here..." and a send button.
- Bottom Bar:** A navigation bar with icons for home, notifications, help, and a search/submit icon.

Achieve More with an AI Work Assistant

Workgrid's AI Work Assistant makes it easier than ever before to perform tasks and retrieve information from across your organization with its user-friendly conversational interface.

AI Answers

Make information easier to find with a chat experience that connects to systems, documents, and knowledge bases. Leveraging AI technology to understand content within your systems and documents, the Assistant extracts and summarizes information for employees, returning results in modern rich UI cards, forms, and more.

AI Apps

Enable employees to perform tasks and submit requests using natural language. Users can quickly access what they need to know including their latest pay slip, calendar events, and employee directory information. Integrations to the systems employees use most make it possible for users to not only access but also submit information without having to navigate to the source systems - from timesheet hours to generative AI experiences.

AI Assist

Deliver personalized and timely alerts, tasks, and recommendations. Fuel company culture and engage employees with targeted communications and automated workflows from HR initiatives and organizational updates to required trainings and onboarding tasks.



Career and Learning

Training Notifications and Reminders

Guide employees' attention to required trainings and upcoming events. Integrate with learning management systems like Cornerstone to deliver reminders such as registered training summaries, upcoming training, or past due notifications as well as inform managers and employees when a training needs approval or has been completed.



Case Management

Self-Service Functionality

Reduce HR case submissions by providing streamlined answers to frequently asked questions such as benefits or compliance. By connecting to your systems, documents, and knowledge bases, the Assistant can quickly summarize content and intelligently provide suggestions to guide employees to the information they're looking for.



Employee Milestones

One Time and Recurring Notifications

Boost morale and foster a positive company culture with regular recognition notifications of employee milestones such as work anniversaries, promotions, and birthdays.



HCM Approvals

Manage Promotion and Transfer Requests

Review and act on HR request, including promotion requests, transfer requests, and new hire requests from Oracle HCM. Employees who submit requests will receive real-time status updates including when the request has been submitted, approved, or rejected.



Employee Recognition

Recognition Reminders

Help encourage a culture of appreciation by prompting employees to recognize or thank a colleague if more than a month has lapsed since they last submitted a recognition.

Award Approvals

Give approvers an easy interface to approve or decline award nominations. The assistant will alert approvers when an award or recognition submission needs attention. They can review and act on the approval right from the assistant.



Onboarding

Onboarding Notifications

Welcome employees with onboarding resources and reminders. Notifications can be customized to different time frames throughout the onboarding journey and integrate directly with HCM systems such as Oracle.



Performance and Benefits

Performance Review Reminders

Nudge employees each quarter to schedule and prepare for performance check-ins.

Benefit Enrollment Reminders

Ensure employees are informed and reminded of benefit enrollment with notification reminders.

Frequently Asked Questions

From policies to time off balances, the assistant's conversational interface makes information easy to find. Employees can ask questions via the chat and the assistant will search systems, documents, and knowledge bases to provide contextualized answers for employees.



Time Management

Time Off Balance

Streamline access to time off information with quick access via the assistant. Employees can see an at-a-glance view of their current time off balance directly from the app menu or by simply asking the assistant.

Time Off Reminders and Nudges

Help employees develop healthy working behaviors. Nudge and remind employees to take time off when it's been two months since their last day off or when they have too many meetings on their calendar.