Energy Efficiency Guide





A better use of energy



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Get smart, save energy

There are almost as many ways for your organisation to reduce its energy costs as there are businesses included within our definition of the retail, leisure and entertainment sector (see right).

For retailers, heating and lighting are generally the biggest drivers of consumption - and, in some cases, refrigeration can also account for a big percentage of the costs. For the whole sector, varying occupancy levels (of staff and visitors) will affect key areas of usage - including heating, ventilation and air conditioning - and the subsequent costs.

In addition to focusing on these areas, there are some general ways to cut back on your usage too:

5 steps to reducing your energy consumption

- 1. Commit to continuous improvement involve staff, set goals and track progress
- Analyse your start point performance, develop benchmarks, and track improvements
- **3.** Set realistic, measurable goals and target dates to see how you're doing
- **4.** Choose the steps you'll take to achieve those goals and involve your employees
- 5. Implement and measure results, communicating all wins, no matter how small

What do we mean by retail, leisure and entertainment?

When referring to this sector, we're including:

- convenience stores
- larger retailers and supermarkets
- other retailers
- shopping malls
- sports and fitness centres
- cinemas
- theatres
- music venues
- libraries
- museums and galleries
- religious establishments
- other recreational centres

How your Retail, Leisure and Entertainment business can save energy

We've used the Carbon Trust's energy saving reports on **retail and distribution**, plus its research into **sports and leisure** and other areas, as sources of information for the following suggestions.

These tips highlight areas of consumption that, with improved efficiency, could deliver valuable savings; the amount you recoup depends upon your organisation and your investment.

To help with your budgeting and energy efficiency planning, the tips cover (where possible) three options: no-cost, low-cost, and long-term savings.

No cost



You can make these simple changes quickly - and it won't cost a thing.

Low cost



For a minimal spend you can soon achieve worthwhile savings - and relatively easily too.

Long-term savings



Make a more substantial investment now and you'll see the returns over time

Heating



No-cost changes

- Although heating accounts for around 29% of energy costs in non-domestic buildings, you can be more efficient without affecting the comfort of your employees and customers: reducing the temperature by 1°C could mean an 8% energy saving
- Use time switches to automatically turn off heating and cooling systems outside opening hours and turn on before you re-open, adjusting with the season as needed
- If you have an open-door policy, limit it to busy times to prevent hot/cold air escaping
- A reduced temperature of 10°C is sufficient during the night for most buildings
- Reducing heating temperatures by just 1°C can cut fuel consumption by 8%



Low-cost changes

- If the location of your thermostats could affect their performance (e.g. because they're too close to sources of heat or heat loss), moving them - while implying an up-front cost - could improve accuracy, avoid raising or lowering the temperature unnecessarily, and save you money
- A regularly serviced boiler can save as much as 5% on annual heating costs.



- Insulate pipes, boilers and tanks to minimise heat loss
- Upgrade your heating controls for a return on investment in about 2 years e.g. a compensator regulates the temperature of a building based on the weather outside; an optimum start controller optimises heating based on the time it takes to reach the desired temperature
- Create zones within your buildings, with different thermostats and different default temperature settings



Ventilation/air conditioning (VAC)

No-cost changes

- Take advantage of natural ventilation with open windows and doors (where safety isn't compromised)
- Plan for a temperature range (e.g. 19 24°C) when heating and cooling are both off

Low-cost changes

 Regular maintenance and performance reviews will ensure your VAC systems are operating at maximum efficiency

- Consider interlocked control with time switches and sensors - will automatically turn off ventilation when specific equipment is turned off
- Energy efficient fans may have a significant upfront cost, but the longer term savings make them worthwhile







No-cost changes

- Basic maintenance (keeping windows, skylights and light fittings clean) may reduce lighting costs by 15%
- Have a "switch off policy" and use simple light switch stickers so your people feel confident they're turning off the right lights

Low-cost changes

- Use blinds that redirect daylight to the ceiling or the wall rather than block it out completely, and open blinds when there's no glare
- Use timers to match artificial lighting to working hours and/or occupancy
- Replace conventional bulbs with compact fluorescent lamps (CFLs) – they last 8x longer and use 80% less energy
- Metal halide floodlighting for outdoor sports areas are efficient, but have a shorter life than alternatives including Sodium (SON) lamps, which produce a golden light and last longer
- See the Energy Saving Trust report: "The right light selecting low energy lighting"

- Sensors can achieve savings of up to 50% on lighting costs and are especially useful in stockrooms and storerooms, toilets, meeting rooms and areas where lightning is zoned.
- Install daylight sensors to turn off artificial light when there's enough daylight

Building fabric (walls/floors/ceilings)

No-cost changes

- In autumn, check your building(s) for damp, plus faulty gutters or downpipes
- Retain heat keep windows/doors closed (unless you want natural ventilation) and close curtains/blinds at end of day

- Insulate walls, roof spaces, cavity walls and pipes
- Consider sealing unused windows or improve glazing (triple glazing is the most efficient) to reduce draughts
- To reduce heat loss, install two sets of doors (one closes when other opens) in lobby area/entrance, or automate door





No-cost changes

- Switch off fitness machines (and air conditioning in surrounding areas) at night - perhaps using programmed 7-day timers to do it automatically
- Refer to pool manufacturer's recommendations to avoid backwashing too often
- Keep pool temperature at 28 30°C and air temperature no more than 1°C above this (reducing condensation and unnecessary use of ventilation)

- Buying a pool cover to maintain the heat and reduce ventilation costs could save tens of thousands of pounds, with a payback period of 18 - 36 months
- A humidistat will automate when ventilation is needed
- Consider solar thermal technology to heat the pool water (and the building)

Catering



Refrigeration

No-cost changes

- Depending on your type of retail business, refrigeration could account for up to half of your energy bill - reduce the cost by:
 - Not over-filling shelves (which makes it harder to maintain right temperature)
 - Using insulating covers (if you already have them)
 - Switching off your chiller lighting when you're not open (the light generates heat) and keeping the chiller doors shut when possible
 - Creating a maintenance schedule that includes defrosting, checking door seals, cleaning condensers and checking refrigerant levels
 - Storing items in cool places to reduce the load when they're transferred to customer-facing chillers

Low-cost changes

Installing strip curtains can help keep the warm air out; night blinds can keep the cold air inside open chillers when they're not in use

 Use time switches to turn off chillers containing nonperishable food and drink outside of working hours (if it's



What's next?

If you've any questions, call us on **01473 372430** or email **smart@havenpower.com**







