

Property Purchase Questionnaire

Please provide the following details in connection with the purchase of your new property. Once you have completed the form, please print and send to us by post, rather than via email. If there is anything in the form which you do not understand, please contact:

Contact name			
Email		Mobile No	

YOUR DETAILS

Purchaser 1:

Full name			
Marital status		Date of birth	
Address			
		Postcode	
Telephone No			
Email			
Occupation			
National Insurance No.			

Purchaser 2:

Full name			
Marital status		Date of birth	
Address			
		Postcode	
Telephone No			
Email			
Occupation			
National Insurance No.			

If there are additional purchasers, please provide their details on a separate sheet.

Please advise whether the purchaser(s) or any of their family members or close business associates hold any of the following positions:

- heads of state, heads of government or ministers;
- MPs, MSPs or members of another legislative body;
- members of high-level judicial bodies, including the Court of Session or UK Supreme Court;
- members of courts of auditors or of the boards of central banks;
- ambassadors, charges d'affairs and high-ranking officers in the armed forces; or
- members of administrative, management or supervisory bodies of state-owned enterprises.

Please give details as appropriate:

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YOUR FUNDING

Please provide the following details, using approximate figures if necessary:

Purchase price £		Your deposit £	
Amount of mortgage £		Loan/gift from third party £	

Please provide details of your mortgage lender/broker:

Name			
Address			
Email		Telephone	

Please provide the account details from which your share of the purchase price will be sent to us (for security reasons this section has to be completed by hand):

Bank			
Branch name			
Sort code		Account no.	

How has your deposit been accumulated? (e.g. savings, inheritance, investments, sale of another property)	
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For fraud protection reasons we would ask you not to change your bank account details in the course of the transaction.

If you are receiving a gift or loan from a third party, please provide their details:

Name(s)			
Address			
Email		Telephone	
Relationship to you			

If there are additional third parties, please provide their details on a separate sheet.

Please confirm you have notified your lender of the gift: Yes No

Please be aware that we may contact the third party at any point in the transaction if we believe they need to take independent legal advice.

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FOR INTERNAL USE

Capacity confirmed		Survey less than [three] months old	
Borrower and purchaser match		Observations referred to purchaser	
No third party funding		Home Report approved by purchaser	
Land/Sasine registered		PEC less than three months old	
Boundaries agreed with purchaser		PEC approved by purchaser	
Seller and proprietor match		LBTT return approved and submitted	
Seller is not an existing client		Land Reg application submitted	
Seller has owned over six months		Title Sheet received	

Please print and send the completed form to us by post.